



Township of Lower Milford

Lehigh County, Pennsylvania

7607 Chestnut Hill Church Road Coopersburg, PA 18036

Phone 610-967-4949 Fax 610-967-1013 www.lowermilford.org

CONSTRUCTION PERMIT APPLICATION INSTRUCTIONS

LOWER MILFORD TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA

All applications must submit the following:

- Completed Construction Permit Application, signed by Owner or Owner's Representative
- Three (3) sets of Site plans providing the following information:
 1. Property boundaries
 2. Lot existing and proposed grade lines (one foot topographic lines)
 3. Location and size of existing and proposed structures with finished floor elevations.
 4. Location of well, septic system, storm drainage systems.
 5. Above ground and underground utilities
 6. Distance from structures to property lines, wetlands, streams, creeks and other waterways
 7. Identify streets and driveways
 8. If applicable identify flood zones.
- Three (3) sets of Construction plans providing the following information:
 1. Elevations, cross section and floor plans
 2. Electrical plans
 3. Mechanical Plans
 4. Plumbing Plans
 5. Roof framing and or Truss shop drawings
 6. Insulation and energy compliance design information. ResCheck or ComCheck compliance certificate or prescriptive criteria from International Energy Conservation Code.
- Three (3) sets of Erosion and Sedimentation (E&S) Drawings
 1. Township review required for ANY earthmoving activity.
 2. Township E&S permit required for earth disturbance more than 1,500 sq. ft.
 3. Lehigh County Conservation District (LCCD) review and approval required for earth disturbance more than 5,000 sq. ft.
 4. LCCD and or NPDES permit is required for earth disturbance greater than 1 acre.
- Three (3) sets of Storm Water Management Drawings and Documents:
 1. Township review required for ANY impervious structure.
 2. Township permit required for earth disturbance between 1,500 sq. ft. and 5,000 sq. ft.
 3. Lehigh County Conservation District (LCCD) review and approval required for earth disturbance between 5,000 sq. ft. and 1 acre.

- Copy of current worker's compensation form or completed/notarized waiver form.
- Copy of Pennsylvania Home Improvement Contractor Registration
- Copy of sewerage system permit if new dwelling construction or adding a bedroom to a dwelling.
- Driveway permit application if constructing a driveway to enter a Township Road or copy of PADOT HOP for driveway entering a State Road.
- Check(s) payable to Cowan Associates, Inc. for permit and review fees in accordance with the current Lower Milford Township fee schedule.

Cowan Associates, Inc., 120 Penn Am Drive, Quakertown PA 18951, 215-536-7075 has been appointed the Building Code Official by Lower Milford Township. Questions with reference to the application for Building Permits should be directed to Michael R. Smith, P.E., 215-536-7075 extension 133, mrs@cowanassociates.com.

Applications are accepted at the Lower Milford Township Building or Cowan Associates, Inc., 120 Penn Am Drive, Quakertown PA 18951 during regular business hours.